

## **The Logistics Committee**

The following are the most important affairs of the Committee:

- Planning to procure the SMFIRI required materials and supplies in coordination with related sections.
- Predicting required instruments and devices and assessing expenditures and purchasing them.
- Preserving list of the movable and immovable properties as well as instruments and equipment
- Supervising well implementation of affairs by the servicing companies that are contracting party to the SMFIRI based on provisions of contract and offering certificates on enforcement of the affairs.
- Maintaining and repairing facilities, building, and vehicles.
- Construction and installation repairs and their renovation.
- Registering and ordering purchase of goods needed by the Federation.
- Maintaining cash and organizing and concluding contracts to manage and maintain construction facilities, transportation, mid-day lunch and servicing affairs
- Handling related affairs within framework of laws and regulations.